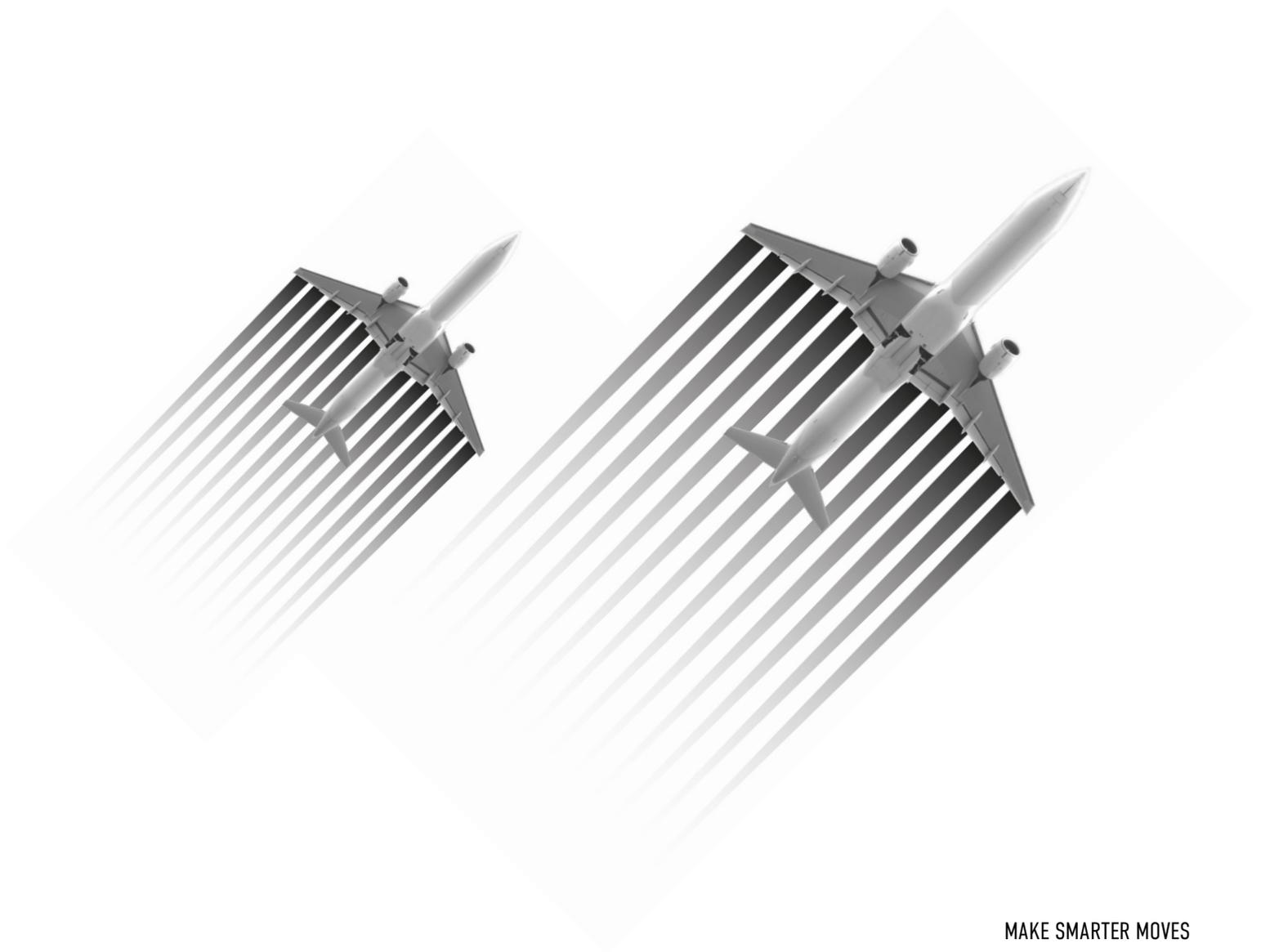


OAG ALERTS

User Guide

Updated: March 2020



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Getting Started

OAG alerts is an online, browser-based tool that delivers real time notifications about the latest schedule changes. Create your own customised alert settings to ensure you only receive notifications that matter to you most.

To get started please check the following:

- You are connected to the internet.
OAG alerts is compatible with Internet Explorer, Mozilla Firefox and Safari web browsers
- You have a valid Username & Password.
If you do not have a Username &/or Password you can email ContactUs@oag.com for help

Go to <http://www.oagalerts.com> and input your username & password to log in.

Upon login you will automatically land on the Charts display screen.

If you are using OAG alerts for the first time...

You will need to set up your custom alert parameters before you can start receiving real time notifications. To set up your alerts go to the Set Up Alerts tab on screen.

You are authorised to set up a maximum of 10¹ separate alerts.

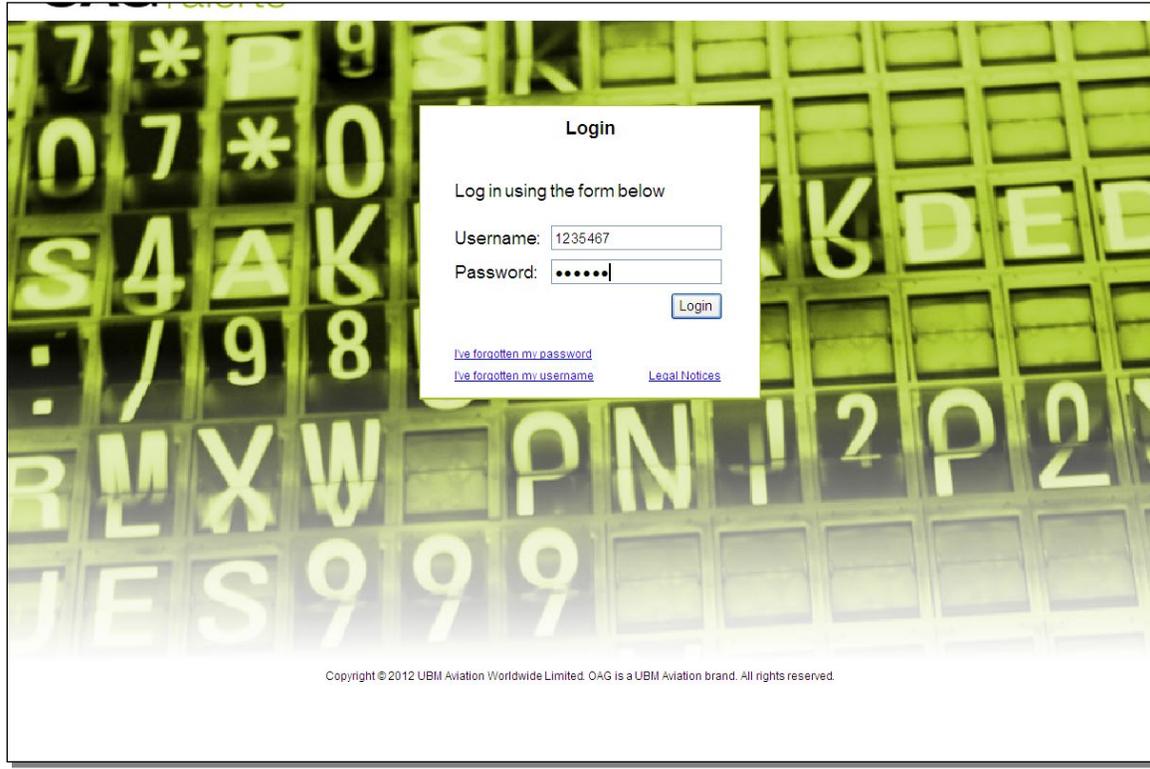
If you want to increase the limit please email us at Contactus@oag.com for more information.

¹ Unless otherwise stated within your Order agreement

Logging In & Out

Go to <http://www.oagalerts.com> and input your username & password to log in.

Login Screen



7 * P 9 S K
0 7 * 0
S 4 A K
: / 9 8
R M X W P N ! 2 P 2
J E S 9 9 9

Login

Log in using the form below

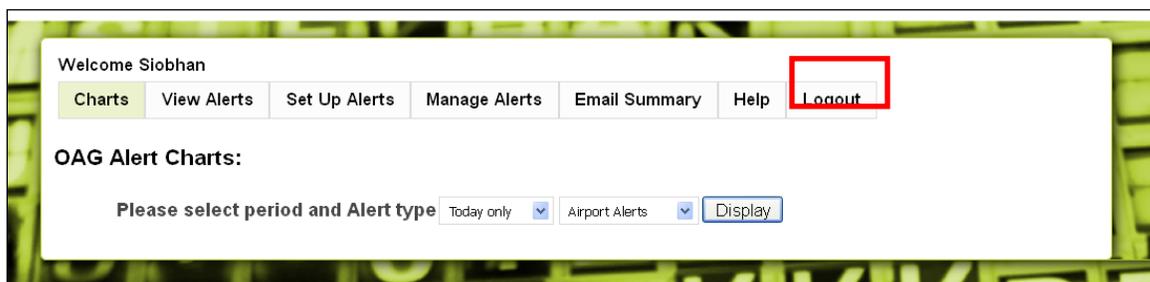
Username:

Password:

[I've forgotten my password](#)
[I've forgotten my username](#) [Legal Notices](#)

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To log out of the product there are two **Logout** functions on screen at all times at the top of the screen and in the navigation panel.



Welcome Siobhan

Charts View Alerts Set Up Alerts Manage Alerts Email Summary Help **Logout**

OAG Alert Charts:

Please select period and Alert type Today only Airport Alerts Display

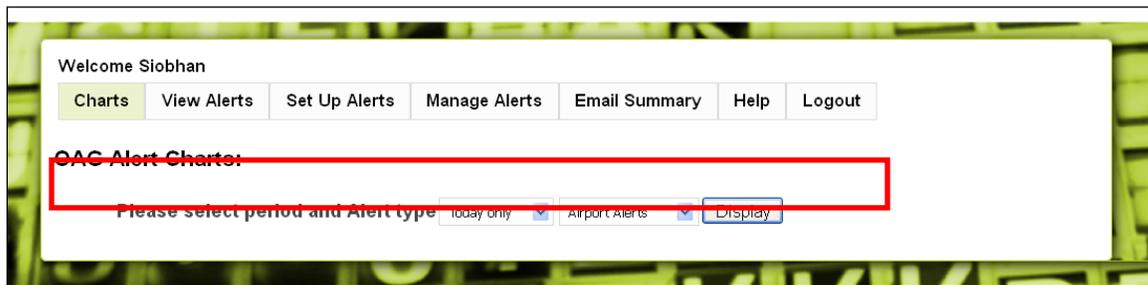
Screens and Navigation

OAG alerts has 5 main screens:

- 1. Charts**
Consolidates your notifications in a bar chart display for quick and easy reference
- 2. View Alerts**
Displays the schedule notifications, in accordance with your settings
Export your data results from here
- 3. Set Up Alerts**
Create your new alert settings here
- 4. Manage Alerts**
Edit or delete your existing alert settings here
- 5. Email Summary**
Register to receive a regular summary report by email here

You can navigate to and from these screens via the navigation panel

Navigation panel



Charts Screen

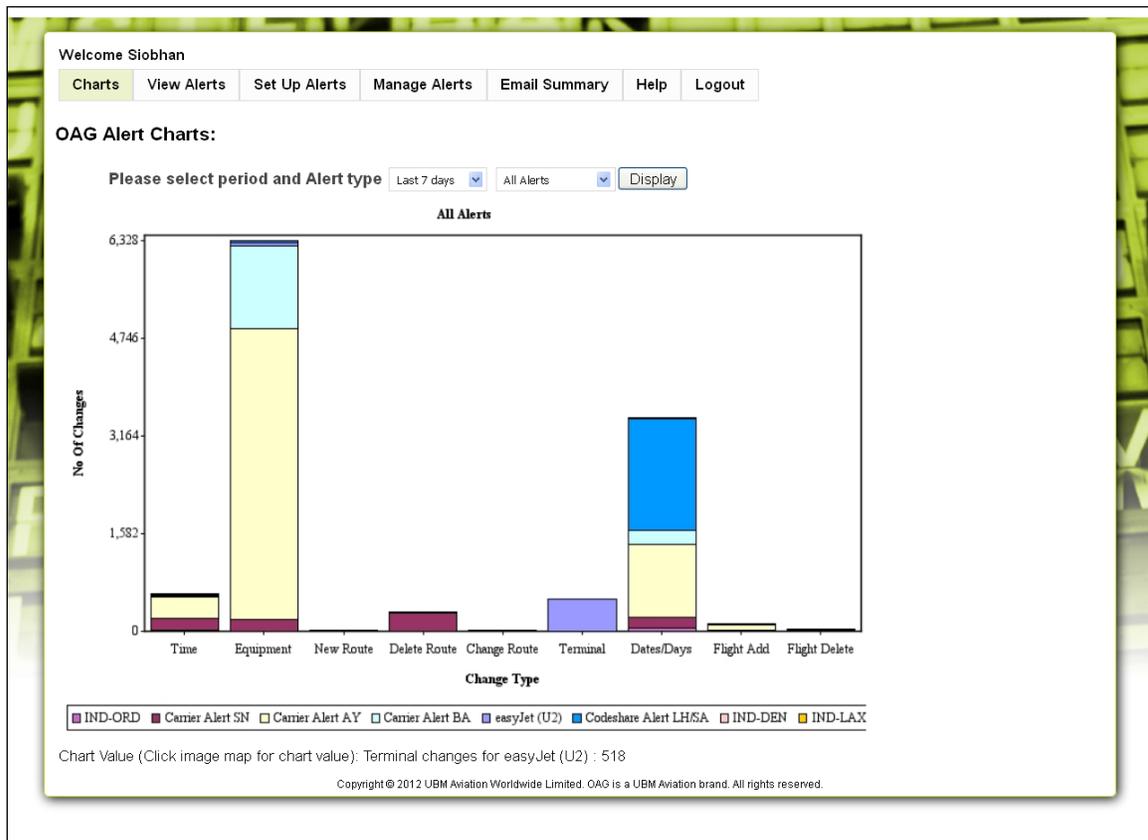
Upon Login you will automatically land on the Charts screen.

The Chart view is designed to give users a quick reference overview of their notifications.

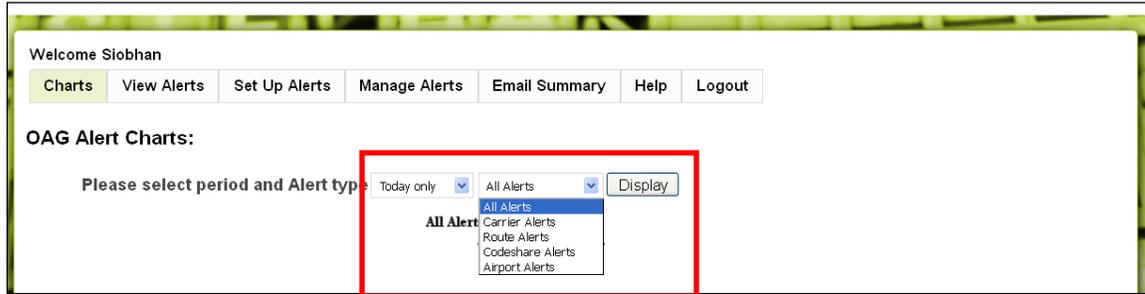
The chart will display a consolidated count of your notification results in a clear and simple stacked bar chart format.

If you want to review your results in more detail just navigate to the View Alerts screen to review and/or export your notifications for more in-depth analysis.

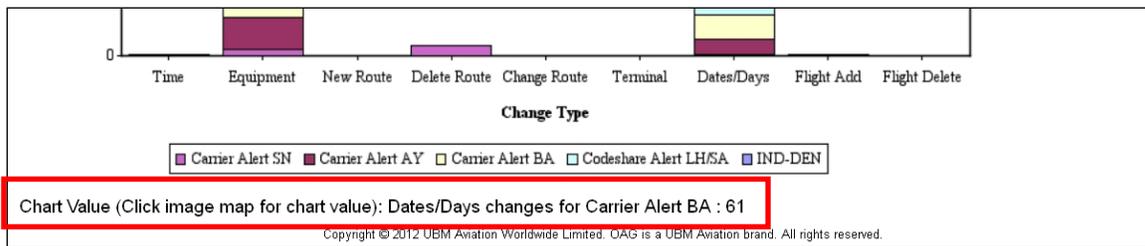
Charts screen



The chart is preset to display consolidated counts for all your Alert notifications you have received today. You can amend the display by adjusting the dropdown menus above the chart and selecting the 'Display' button.



You can review the result values by clicking on the coloured area on the graph. The value will then be reported at the bottom of the screen.



View Alerts Screen

This screen is preset to automatically show your Carrier Alert notifications for the current day.

View Alerts Screen

Welcome Siobhan

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[View Alerts](#)
[Set Up Alerts](#)
[Manage Alerts](#)
[Email Summary](#)
[Help](#)
[Logout](#)

Alert Type: Alert Name: Alert Changes Date: Show All Details

Advanced Search

| Carrier Name | Flight Number | Service Type | Start Date | End Date | Days | Route | Previous Data | New Data | Status | Change Type | Time Received |
|-------------------|---------------|--------------|------------|-----------|------|---------|-----------------------|-----------------------|--------|-------------|---------------|
| Finnair | AY 365 | J | 19Feb2012 | 19Feb2012 | 7 | HEL-OUL | 320 | E90 | CHG | Equipment | 13:29:28 |
| Finnair | AY 379 | J | 17Feb2012 | 17Feb2012 | 5 | HEL-OUL | HEL 19:10 - OUL 20:15 | HEL 19:30 - OUL 20:35 | CHG | Time | 13:29:28 |
| Finnair | AY 380 | J | 17Feb2012 | 17Feb2012 | 5 | OUL-HEL | OUL 20:55 - HEL 21:55 | OUL 21:15 - HEL 22:15 | CHG | Time | 13:29:28 |
| Brussels Airlines | SN 4137 * | J | 26Oct2012 | 26Oct2012 | 5 | DEL-BKK | | | DEL | Route | 13:09:46 |
| Brussels Airlines | SN 7098 * | J | 12Jan2012 | 12Jan2012 | 4 | WAW-MUC | | | ADD | Dates/Days | 13:09:43 |
| Brussels Airlines | SN 7098 | | 10Jan2012 | 10Jan2012 | 2 | | | | DEL | Dates/Days | 13:09:43 |
| Brussels Airlines | SN 7119 * | J | 24Mar2012 | 24Mar2012 | 6 | MUC-WAW | | | ADD | Dates/Days | 13:09:43 |

934 Notification(s) found, displaying 30 Notification(s), from 1 to 30. Page 1 / 32.

[Export Current](#)
[Export All](#)

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If no alerts have been received you will see the following message on screen:

Welcome Siobhan

[Charts](#)
[View Alerts](#)
[Set Up Alerts](#)
[Manage Alerts](#)
[Email Summary](#)
[Help](#)
[Logout](#)

Alert Type: Alert Name: Alert Changes Date: Show All Details

Advanced Search

No Alert Changes found on the selected date.

You can change the display settings using the following dropdown menus:

Alert Type – this allows you to view your notifications that match your Carrier Alerts, Route Alerts, Code Share Alerts or Airport Alerts settings

Welcome Siobhan

Charts View Alerts Set Up Alerts Manage Alerts Email Summary Help Logout

Alert Type: Airport Alerts
Carrier Alerts
Route Alerts
Code Share Alerts
Airport Alerts

Alert Name: All Alert Changes Date: 09Jan2012 Show All Details

Advanced Search

No Alert Changes found on the selected date.

Alert Name – select this to view notifications for All or a specific carrier/route/code share/airport

Welcome Siobhan

Charts View Alerts Set Up Alerts Manage Alerts Email Summary Help Logout

Alert Type: Carrier Alerts

Alert Name: easyJet (U2)
All
Carrier Alert BA
Carrier Alert SN
Carrier Alert AY
easyJet (U2)
Jetstar Airways (JQ)

Alert Changes Date: 09Jan2012 Show All Details

Advanced Search

No Alert Changes found on the selected date.

Alert Changes Date – use the calendar to view notifications received each day. You can access alert results for up to the past 30 days.

Welcome Siobhan

Charts View Alerts Set Up Alerts Manage Alerts Email Summary Help Logout

Alert Type: Carrier Alerts Alert Name: easyJet (U2) Alert Changes Date: 09Jan2012 Show All Details

Advanced Search

No Alert Changes found on the selected date.

| January 2012 | | | | | | |
|--------------|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

Advanced Search

This section provides more options for you to filter the notification results. Just select using the dropdown menus

provided and select the  icon to apply the filters.

The Equipment Option allows users to view either All aircraft changes or just wide-to-narrow & narrow-wide body aircraft changes.

Welcome Siobhan

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Alert Type:
 Alert Name:
 Alert Changes Date:
 Show All Details

Advanced Search

Select more filter options

Carrier Name:
 Flight Number:
 Service Type:
 Route:
 Status:
 Change Type:
 Equipment Option:



| Carrier Name | Flight Number | Service Type | Start Date | End Date | Days | Route | Previous Data | New Data | Status | Change Type | Time Received |
|--------------|---------------|--------------|------------|-----------|------|---------|---------------|----------|--------|-------------|---------------|
| Finnair | AY 454 | J | 26Feb2012 | 26Feb2012 | 7 | KTT-HEL | 320 | 319 | CHG | Equipment | 13:58:00 |
| Finnair | AY 649 | J | 26Feb2012 | 26Feb2012 | 7 | HEL-ARN | 320 | 319 | CHG | Equipment | 13:58:00 |
| Finnair | AY 650 | J | 26Feb2012 | 26Feb2012 | 7 | ARN-HEL | 320 | 319 | CHG | Equipment | 13:58:00 |
| Finnair | AY 839 | J | 26Feb2012 | 26Feb2012 | 7 | HEL-LHR | 319 | 320 | CHG | Equipment | 13:58:00 |
| Finnair | AY 840 | J | 26Feb2012 | 26Feb2012 | 7 | LHR-HEL | 319 | 320 | CHG | Equipment | 13:58:00 |
| Finnair | AY 366 | J | 26Feb2012 | 26Feb2012 | 7 | OUL-HEL | E90 | 319 | CHG | Equipment | 13:56:57 |
| Finnair | AY 445 | J | 26Feb2012 | 26Feb2012 | 7 | HEL-KTT | 319 | 320 | CHG | Equipment | 13:56:57 |
| Finnair | AY 446 | J | 26Feb2012 | 26Feb2012 | 7 | KTT-HEL | 319 | 320 | CHG | Equipment | 13:56:57 |
| Finnair | AY 453 | J | 26Feb2012 | 26Feb2012 | 7 | HEL-KTT | 320 | 319 | CHG | Equipment | 13:56:57 |

1,016 Notification(s) found, displaying 30 Notification(s), from 1 to 30. Page 1 / 34.

Viewing Results

Notifications are posted in order of time received by default, so the latest changes are automatically displayed at the top of the display section.

Non-operational (marketing) flights are flagged with an asterisk (*) next to the flight number.

You can choose to re-sort the results by clicking on the appropriate column header.

If many notifications are posted you can view them all by using the vertical scroll bar and choosing page navigation at the bottom of the screen

| Carrier Name | Flight Number | Service Type | Start Date | End Date | Days | Route | Previous Data | New Data | Status | Change Type | Time Received |
|--------------|---------------|--------------|------------|-----------|------|---------|---------------|----------|--------|-------------|---------------|
| Finnair | AY 454 | J | 26Feb2012 | 26Feb2012 | 7 | KTT-HEL | 320 | 319 | CHG | Equipment | 13:58:00 |
| Finnair | AY 649 | J | 26Feb2012 | 26Feb2012 | 7 | HEL-ARN | 320 | 319 | CHG | Equipment | 13:58:00 |
| Finnair | AY 650 | J | 26Feb2012 | 26Feb2012 | 7 | ARN-HEL | 320 | 319 | CHG | Equipment | 13:58:00 |
| Finnair | AY 839 | J | 26Feb2012 | 26Feb2012 | 7 | HEL-LHR | 319 | 320 | CHG | Equipment | 13:58:00 |
| Finnair | AY 840 | J | 26Feb2012 | 26Feb2012 | 7 | LHR-HEL | 319 | 320 | CHG | Equipment | 13:58:00 |
| Finnair | AY 366 | J | 26Feb2012 | 26Feb2012 | 7 | OUL-HEL | E90 | 319 | CHG | Equipment | 13:56:57 |
| Finnair | AY 445 | J | 26Feb2012 | 26Feb2012 | 7 | HEL-KTT | 319 | 320 | CHG | Equipment | 13:56:57 |
| Finnair | AY 446 | J | 26Feb2012 | 26Feb2012 | 7 | KTT-HEL | 319 | 320 | CHG | Equipment | 13:56:57 |
| Finnair | AY 453 | J | 26Feb2012 | 26Feb2012 | 7 | HEL-KTT | 320 | 319 | CHG | Equipment | 13:56:57 |

1,016 Notification(s) found, displaying 30 Notification(s), from 1 to 30. Page 1 / 34.

Viewing Full Detail for ADD and DEL results

Airline schedules can be very complex. In order to accommodate known changes to a flight operation, airlines can file several Itinerary Variations (IVs) under each flight number.

OAG alerts offers users the ability to view high-level information per notification, or to expose the full details, including each IV that is affected by the change.

Example High-level result

In this example the notification is advising that the carrier has added a new operation (Flight Add) and includes the flight number.

Welcome Siobhan

Charts View Alerts Set Up Alerts Manage Alerts Email Summary Help Logout

Alert Type: Carrier Alerts Alert Name: All Alert Changes Date: 10Jan2012 Show All Details

Advanced Search

| Carrier Name | Flight Number | Service Type | Start Date | End Date | Days | Route | Previous Data | New Data | Status | Change Type | Time Received |
|-------------------|---------------|--------------|------------|----------|------|-------|---------------|----------|--------|-------------|---------------|
| Brussels Airlines | SN 4253 | | | | | | | | ADD | Flight Add | 09:20:10 |
| Brussels Airlines | SN 4253 * | | | | | | | | ADD | Flight Add | 09:20:09 |

In order to view the full details for this Flight Add, select the 'Show All Details' checkbox at the top of the screen

Once the 'Show All Details' checkbox is selected the tool will retrieve more details from OAG's databases and populate the information on screen.

This may take a few moments.

Example Show All Details result

The screen now displays full flight information (per Itinerary Variation), including: Service Type, Start & End Dates, Days of operation and Route.

Welcome Siobhan

Charts View Alerts Set Up Alerts Manage Alerts Email Summary Help Logout

Alert Type: Carrier Alerts Alert Name: All Alert Changes Date: 10Jan2012 Show All Details

Advanced Search

| Carrier Name | Flight Number | Service Type | Start Date | End Date | Days | Route | Previous Data | New Data | Status | Change Type | Time Received |
|-------------------|---------------|--------------|------------|-----------|------|---------|---------------|----------|--------|-------------|---------------|
| Brussels Airlines | SN 4253 | J | 07Dec2012 | 07Dec2012 | 5 | BRU-TFS | | | ADD | Flight Add | 09:20:10 |
| Brussels Airlines | SN 4253 * | J | 09Dec2012 | 09Dec2012 | 7 | BRU-TFS | | | ADD | Flight Add | 09:20:10 |
| Brussels Airlines | SN 4253 * | J | 02Dec2012 | 02Dec2012 | 7 | BRU-TFS | | | ADD | Flight Add | 09:20:09 |

To return to the high-level display simply de-select the 'Show All Details' checkbox.

Exporting Data to Excel

You can export your data results to an Excel spreadsheet. There are 2 different export options you can use:

1. Export Current

This will export the data only from the page you are viewing. Remember to select the 'Show All Details' checkbox on screen if you wish to export all the available flight details.

2. Export All

This will export data from your current page and any additional pages. Remember to select the 'Show All Details' checkbox on screen if you wish to export all the available flight details.

Welcome Siobhan

Charts View Alerts Set Up Alerts Manage Alerts Email Summary Help Logout

Alert Type: Carrier Alerts Alert Name: All Alert Changes Date: 10Jan2012 Show All Details

Advanced Search

| Carrier Name | Flight Number | Service Type | Start Date | End Date | Days | Route | Previous Data | New Data | Status | Change Type | Time Received |
|-------------------|---------------|--------------|------------|-----------|------|---------|-----------------------|-----------------------|--------|-------------|---------------|
| Finnair | AY 365 | J | 19Feb2012 | 19Feb2012 | 7 | HEL-OUL | 320 | E90 | CHG | Equipment | 13:29:28 |
| Finnair | AY 379 | J | 17Feb2012 | 17Feb2012 | 5 | HEL-OUL | HEL 19:10 - OUL 20:15 | HEL 19:30 - OUL 20:35 | CHG | Time | 13:29:28 |
| Finnair | AY 380 | J | 17Feb2012 | 17Feb2012 | 5 | OUL-HEL | OUL 20:55 - HEL 21:55 | OUL 21:15 - HEL 22:15 | CHG | Time | 13:29:28 |
| Brussels Airlines | SN 4137 * | J | 26Oct2012 | 26Oct2012 | 5 | DEL-BKK | | | DEL | Route | 13:09:46 |
| Brussels Airlines | SN 7098 * | J | 12Jan2012 | 12Jan2012 | 4 | WAW-MUC | | | ADD | Dates/Days | 13:09:43 |
| Brussels Airlines | SN 7098 | | 10Jan2012 | 10Jan2012 | 2 | | | | DEL | Dates/Days | 13:09:43 |
| Brussels Airlines | SN 7119 * | J | 24Mar2012 | 24Mar2012 | 6 | MUC-WAW | | | ADD | Dates/Days | 13:09:43 |

934 Notification(s) found, displaying 30 Notification(s), from 1 to 30. Page 1 / 32.

Export Current

Export All

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Sample Output in Excel

| | A | B | C | D | E | F | G | H | I | J | K | L | M |
|----|-----------------|-------------|-----------|------------|------------|------|---------|----------|----------|--------|-------------|---------------|---|
| 1 | Carrier Name | Flight Num | Service T | Start Date | End Date | Days | Route | Previous | New Data | Status | Change Type | Time Received | |
| 2 | British Airways | BA 286 | | 2012-01-12 | 2012-01-12 | 4 | SFO-LHR | | | ADD | Dates/Days | 21:04:46 | |
| 3 | British Airways | BA 287 | | 2012-01-12 | 2012-01-12 | 4 | LHR-SFO | | | ADD | Dates/Days | 21:04:46 | |
| 4 | Finnair | AY 3891 * J | | 2012-01-12 | 2012-01-12 | 4 | HEL-VAA | ATR | AT5 | CHG | Equipment | 19:03:31 | |
| 5 | Finnair | AY 3892 * J | | 2012-01-12 | 2012-01-12 | 4 | VAA-HEL | ATR | AT5 | CHG | Equipment | 19:03:31 | |
| 6 | Finnair | AY 3992 * J | | 2012-01-12 | 2012-01-12 | 4 | TMP-HEL | AT7 | ATR | CHG | Equipment | 19:03:31 | |
| 7 | British Airways | BA 632 | J | 2012-01-12 | 2012-01-12 | 4 | LHR-ATH | 767 | 320 | CHG | Equipment | 17:49:22 | |
| 8 | British Airways | BA 633 | J | 2012-01-12 | 2012-01-12 | 4 | ATH-LHR | 767 | 320 | CHG | Equipment | 17:49:22 | |
| 9 | Finnair | AY 361 | | 2012-08-11 | 2012-10-27 | 6 | | | | DEL | Dates/Days | 17:43:10 | |
| 10 | Finnair | AY 361 | | 2012-03-31 | 2012-03-31 | 6 | | | | DEL | Dates/Days | 17:36:13 | |
| 11 | Finnair | AY 353 | J | 2012-10-24 | 2012-10-24 | 3 | HEL-OUL | E90 | 321 | CHG | Equipment | 17:17:49 | |
| 12 | Finnair | AY 353 | J | 2012-10-23 | 2012-10-26 | 25 | HEL-OUL | E90 | 320 | CHG | Equipment | 17:17:04 | |
| 13 | Finnair | AY 353 | | 2012-06-24 | 2012-06-24 | 7 | | | | DEL | Dates/Days | 17:17:04 | |
| 14 | Finnair | AY 353 | | 2012-08-18 | 2012-10-27 | 67 | | | | DEL | Dates/Days | 17:17:04 | |
| 15 | Finnair | AY 353 | | 2012-03-25 | 2012-06-23 | 67 | | | | DEL | Dates/Days | 17:10:19 | |
| 16 | Finnair | AY 353 | | 2012-08-12 | 2012-08-12 | 7 | | | | DEL | Dates/Days | 17:10:19 | |
| 17 | British Airways | BA 874 | | 2012-01-22 | 2012-01-22 | 7 | LHR-DME | | | ADD | Dates/Days | 17:10:04 | |
| 18 | British Airways | BA 874 | | 2012-01-11 | 2012-01-11 | 3 | | | | DEL | Dates/Days | 17:10:04 | |
| 19 | British Airways | BA 875 | | 2012-01-22 | 2012-01-22 | 7 | DME-LHR | | | ADD | Dates/Days | 17:10:04 | |
| 20 | British Airways | BA 875 | | 2012-01-11 | 2012-01-11 | 3 | | | | DEL | Dates/Days | 17:10:04 | |
| 21 | British Airways | BA 7625 | | 2012-02-29 | 2012-03-06 | 123 | | | | DEL | Dates/Days | 16:57:14 | |
| 22 | British Airways | BA 7625 | | 2012-03-12 | 2012-03-19 | 12 | | | | DEL | Dates/Days | 16:57:14 | |
| 23 | British Airways | BA 7625 | | 2012-03-23 | 2012-03-23 | 5 | | | | DEL | Dates/Days | 16:57:14 | |
| 24 | British Airways | BA 7626 | | 2012-03-12 | 2012-03-19 | 12 | | | | DEL | Dates/Days | 16:57:14 | |
| 25 | British Airways | BA 7640 | | 2012-02-08 | 2012-03-22 | 34 | | | | DEL | Dates/Days | 16:57:14 | |
| 26 | Finnair | AY 3749 * J | | 2012-01-17 | 2012-01-17 | 2 | HEL-RIX | AT7 | ATR | CHG | Equipment | 16:18:16 | |
| 27 | Finnair | AY 3750 * J | | 2012-01-17 | 2012-01-17 | 2 | RIX-HEL | AT7 | ATR | CHG | Equipment | 16:18:16 | |
| 28 | Finnair | AY 3755 * J | | 2012-01-16 | 2012-01-16 | 1 | HEL-KAJ | AT7 | ATR | CHG | Equipment | 16:18:16 | |
| 29 | Finnair | AY 3756 * J | | 2012-01-16 | 2012-01-16 | 1 | KAJ-HEL | AT7 | ATR | CHG | Equipment | 16:18:16 | |
| 30 | Finnair | AY 3765 * J | | 2012-01-17 | 2012-01-17 | 2 | HEL-RIX | AT7 | ATR | CHG | Equipment | 16:18:16 | |
| 31 | Finnair | AY 3766 * J | | 2012-01-17 | 2012-01-17 | 2 | RIX-HEL | AT7 | ATR | CHG | Equipment | 16:18:16 | |

Set Up Alerts screen

Select the Alert Type you would like to create from the dropdown menu on the navigation panel

Set Up Alerts screen

Setting Up Carrier Alerts

- 1) Select 'Carrier' from the dropdown menu on the navigation panel
- 2) Choose the airline you want OAG alerts to track by typing in the carrier name or IATA code in the search box. Only one carrier can be selected for each Carrier Alert you create.
- 3) Choose to track either all their flights, a particular flight number range or a specific flight number using the radial buttons
- 4) OAG alerts will automatically name your alert the same as the airline name you have chosen. You can choose to name the alert whatever you like by using the optional 'Name' field on screen.
- 5) Choose what change events you want to notified about by using the check boxes in the three Alert Criteria sections on screen. You must select at least one parameter to create your alert.
- 6) Click 'Create Alert' button at the bottom of the screen to complete your set up.

Setting Up Route Alerts

- 1) Select 'Route' from the dropdown menu on the navigation panel
- 2) Choose the Departure and Arrival airports you want OAG alerts to track by typing in the airport name or IATA code in the search box. Only one route can be selected for each Route Alert you create.
- 3) Choose to track either all the carriers that operate that route, or a specific carrier or an alliance using the radial buttons
- 4) OAG alerts will automatically name your alert the same as per the IATA codes for the airports you have chosen. You can choose to name the alert whatever you like by using the optional 'Name' field on screen.
- 5) Choose what change events you want to notified about by using the check boxes in the three Alert Criteria sections on screen. You must select at least one parameter to create your alert.
- 6) Click 'Create Alert' button at the bottom of the screen to complete your set up.

Setting Up Code Share Alerts

- 1) Select 'Code Share' from the dropdown menu on the navigation panel
- 2) Choose the operating and marketing airlines you want OAG alerts to track by typing in the carrier name or IATA code in the search box. Only one code share partnership can be selected for each Code Share Alert you create.
- 3) OAG alerts will automatically name your alert the same as per the IATA codes for the carriers you have chosen. You can choose to name the alert whatever you like by using the optional 'Name' field on screen.
- 4) Choose what change events you want to notified about by using the check boxes in the three Alert Criteria sections on screen. You must select at least one parameter to create your alert.
- 5) Click 'Create Alert' button at the bottom of the screen to complete your set up.

Setting Up Airport Alerts

- 1) Select 'Airport' from the dropdown menu on the navigation panel
- 2) Choose the airport you want OAG alerts to track by typing in the airport name or IATA code in the search box. Only one airport can be selected for each Airport Alert you create.
- 3) Choose to track either all the carriers that operate at that airport, or a specific carrier or an alliance using the radial buttons
- 4) OAG alerts will automatically name your alert as per the IATA code for the airport you have chosen. You can choose to name the alert whatever you like by using the optional 'Name' field on screen.
- 5) Choose what change events you want to notified about by using the check boxes in the three Alert Criteria sections on screen. You must select at least one parameter to create your alert.

Selecting Your Alert Parameters

| Parameter | Description |
|------------------------------------|---|
| New Routes | will issue a notification when a new route is filed on a carrier's schedule |
| Deleted Routes | will issue a notification when a route is deleted from a carrier's schedule |
| Changed Routes | will issue a notification when the departure and/or arrival airport is changed on a flight. Terminal details will also be provided if available |
| | |
| New Flight Numbers | will issue a notification when a new flight number is filed |
| Deleted Flight Numbers | will issue a notification when all itineraries are deleted from a flight number |
| | |
| Frequency/Effective Period Changes | will issue a notification when added, deleted or changed |
| Time Changes | will issue a notification when changed. You can also opt to apply a tolerance level so that you only receive notifications if the time changes by more than 1-hour, 2-hours, 3-hours etc... |
| Equipment Changes | will issue a notification if the aircraft type is changed |
| Terminal Changes | will issue a notification when a terminal is changed |
| | |
| Select Notification Period | allows you to choose how far in the future you want to monitor, up to a maximum of 360 days in the future |
| | |
| Flight Filter Operating Only | allows you to exclude non-operational (marketing) flights from your results. You will only receive notifications for operational flights |

Manage Alerts screen

The Manage Alerts screen contains all your current Carrier, Route and Code Share Alerts. It identifies when each alert was created and when it was last modified.

From this screen you can opt to edit or delete your alerts.

Manage Alerts screen

Welcome Siobhan

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[View Alerts](#)
[Set Up Alerts](#)
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Your Carrier Alerts

| Name | Created | Last updated | Action |
|------------------|-----------|--------------------|---|
| Carrier Alert BA | 01Aug2011 | 25Nov2011 11:47:26 | Edit Alert Delete Alert |
| Carrier Alert AY | 01Aug2011 | 03May2011 11:34:11 | Edit Alert Delete Alert |
| easyJet (U2) | 02Aug2011 | 02Aug2011 13:16:26 | Edit Alert Delete Alert |

Your Route Alerts

| Name | Created | Last updated | Action |
|---------|-----------|--------------------|---|
| LHR-EWR | 30Aug2011 | 12Dec2011 16:54:11 | Edit Alert Delete Alert |
| IND-DEN | 03Oct2011 | 03Oct2011 16:31:34 | Edit Alert Delete Alert |

Your Code Share Alerts

| Name | Created | Last updated | Action |
|-----------------------|-----------|--------------------|---|
| Codeshare Alert LH/SA | 01Aug2011 | 23May2011 13:52:40 | Edit Alert Delete Alert |

Your Airport Alerts

| Name | Created | Last updated | Action |
|-----------|-----------|--------------------|---|
| Edinburgh | 10Jan2012 | 10Jan2012 12:12:18 | Edit Alert Delete Alert |

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Editing Your Alerts

Select the 'Edit' button that corresponds to the alert you wish to modify

Your Route Alerts

| Name | Created | Last updated | Action |
|---------|-----------|--------------------|---|
| IND-DEN | 03Oct2011 | 03Oct2011 16:31:34 | <input type="button" value="Edit Alert"/> <input type="button" value="Delete Alert"/> |

Amend your alert settings as required.

To save the new settings select the 'Update Alert' button at the bottom of the screen.

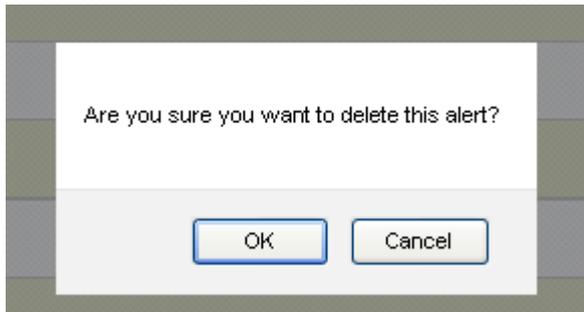
If you select 'Cancel' then any modifications you have made will not be saved.

Select the 'Delete' button that corresponds to the alert you wish to terminate

Your Route Alerts

| Name | Created | Last updated | |
|---------|-----------|--------------------|---|
| LTN-AMS | 02Aug2011 | 02Aug2011 18:58:45 | <input type="button" value="Edit Alert"/> <input type="button" value="Delete Alert"/> |

You will receive a message asking you to confirm the delete. Select 'OK' to confirm or 'Cancel' to abort



NB: Once you have deleted your alert it will automatically disappear from the Manage Alerts screen and

- all existing notifications will automatically disappear from your View Alerts and Charts screens
- you will no longer receive any further schedule change notifications for this alert

Email Summary screen

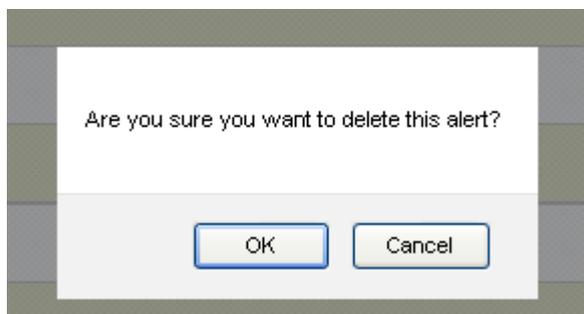
Deleting Your Alerts

Select the 'Delete' button that corresponds to the alert you wish to terminate

Your Route Alerts

| Name | Created | Last updated | |
|---------|-----------|--------------------|---|
| LTN-AMS | 02Aug2011 | 02Aug2011 18:58:45 | <input type="button" value="Edit Alert"/> <input type="button" value="Delete Alert"/> |

You will receive a message asking you to confirm the delete. Select 'OK' to confirm or 'Cancel' to abort



NB: Once you have deleted your alert it will automatically disappear from the Manage Alerts screen and

- all existing notifications will automatically disappear from your View Alerts and Charts screens
- you will no longer receive any further schedule change notifications for this alert

Email Summary screen

You can opt to receive a regular summary report via email that will let you know if you have received any alert notifications in the last 24 hours, 48 hours or 7-day period.

Complete your details and select 'Save' at the bottom of the screen.

Welcome Siobhan

Charts View Alerts Set Up Alerts Manage Alerts **Email Summary** Help Logout

Fill out the details below to receive a regular summary report by email.

Enter email address

Confirm email address

Email Me Daily Every 48 hours Weekly

Email format HTML Plain Text

Subscription status **Active**

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Sample Email Summary

OAG alerts Email Summary 09-Jan-2012 - Message (HTML)

From: OAGalerts - DO NOT REPLY TO THIS EMAIL [OAGalerts@oag.com] Sent: Tue 10/01/2012 00:00
 To: Holden, Siobhan (OAG)
 Cc:
 Subject: OAG alerts Email Summary 09-Jan-2012

Here is your daily summary report for alerts received on 09-Jan-2012.

Log into OAG alerts now to see full details <http://www.oagalerts.com>

Change details

| Alert Name | Time | Equipment | New Route | Delete Route | Change Route | Terminal | Dates/Days | Flight Add | Flight Delete |
|------------------|------|-----------|-----------|--------------|--------------|----------|------------|------------|---------------|
| Carrier Alert AF | 3 | 0 | 0 | 0 | 0 | 0 | 4 | 0 | 0 |

Summary

| Alert type | No of changes |
|------------------------|---------------|
| Carrier Alert | |
| Carrier Alert AF | 7 |
| Aeromexico (AM) | 0 |
| BA VERSION 1 | 0 |
| Private Wings (8W) | 0 |
| Route Alert | |
| uat pek-sin | 0 |
| LTN-MAN | 0 |
| Codeshare Alert | |
| AA-CI tester | 0 |
| Airport Alert | |
| JFK tester | 0 |
| GLA | 0 |
| BCN | 0 |

OAG alerts Team
 Email : ContactUs@oag.com

Help & Support

For further help and support please feel free to contact your OAG representative.

Alternatively you can email ContactUs@oag.com.